

BUSINESS ADDRESS

375 FOUNDRY STREET (RT. 106)
NORTH EASTON, MA 02356-2726
508.238.7585



MAILING ADDRESS

P.O. Box 238
NORTH EASTON, MA 02356-0238
508.238.1391

EASTON KNIGHTS OF COLUMBUS COUNCIL NO. 238

www.eastonkofc.org

BILLS AGAINST THE SESSION REPORT

PLEASE TYPE OR PRINT CLEARLY & CHECK ALL THAT APPLY:

SUMMARY:

THE RECORDER'S REPORT OF READING OF BILLS AGAINST THE SESSION FOR THE _____ MEETING OF
(1ST OR 2ND)
THE MONTH OF _____ IS MADE UP AS FOLLOWING DESCRIBED.
(MONTH)

A TOTAL OF _____ BILLS WERE PRESENTED TO THE RECORDER AND READ TO THE COUNCIL AND REFERRED
(NUMBER)
TO THE BOARD OF TRUSTEES FOR APPROVAL, AS NOTED IN DETAIL BELOW.

RESPECTFULLY SUBMITTED:

FULL NAME: _____ DATE: _____
(LAST) (FIRST) (MI) (MONTH / DAY / YEAR)

SIGNATURE: _____

BILLS RECEIVED:

RECEIPT NO. _____ FOR \$ _____ TRANSACTED ON _____ / _____ / _____
(NUMBER) (US DOLLAR AMOUNT) (MONTH / DAY / YEAR)

SOURCE(S) OF RECEIPT: _____
(DESCRIPTION)

PROCESSING OF RECEIPT: APPROVED BY TRUSTEES AND TURNED OVER TO THE TREASURER
 NOT APPROVED AND REFERRED BACK TO THE COUNCIL FOR ACTION

RECEIPT NO. _____ FOR \$ _____ TRANSACTED ON _____ / _____ / _____
(NUMBER) (US DOLLAR AMOUNT) (MONTH / DAY / YEAR)

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CONTINUED FROM PREVIOUS PAGE:

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