



KNIGHTS OF COLUMBUS
IN SERVICE TO ONE. IN SERVICE TO ALL.

APPLICATION FOR APPOINTMENT AS

FINANCIAL SECRETARY

Please Do Not Write Here

Please return completed form promptly to: **Carl A. Anderson, Supreme Knight**
Knights of Columbus
Attn: Financial Secretary Department
1 Columbus Plaza
New Haven, Connecticut 06510-3326 U.S.A.

WORTHY SUPREME KNIGHT:

I apply for appointment as Financial Secretary of my council, Number _____ in _____ State or Province

Social Security Number _____ Membership No. _____
(Required for compensation payment)

Name (Print) _____ Address _____

City/Town, State/Province, Zip Code _____

My area code and phone numbers: Residence: _____ Business: _____

E-mail address _____

1. I am on Supreme Office records as a member of Council Number _____
(Officers must be recorded members of the council in which they hold office.)

2. I am in good standing. Write YES here _____ or explain _____
(Good standing means all council and other charges paid to end of past quarter year.)

3. I am a Third Degree member. Write YES here _____ or explain _____
(Section 92 of the Laws requires officers to be in Third Degree, but permits officers of a new council to be in First Degree temporarily. If you are not in Third Degree today, explain above.)

4. I was born _____ My educational background is _____
Month - Day - Year

5. I have served in the following offices of our Order:			
(Office)	(No. of Yrs)	(Office)	(No. of Yrs)
_____	_____	_____	_____
_____	_____	_____	_____

6. I now hold the COUNCIL OFFICE of _____ from which I hereby resign immediately if appointed Financial Secretary by the Supreme Knight.

7. My present major gainful occupation is (Title or duties) _____
for (Name and address of employer) _____

8. *I am not engaged in any way in the sale of personal accident, sickness, hospitalization, disability income or life insurance. If I become so engaged while Financial Secretary, I will inform the Supreme Knight immediately. (A member so engaged is not appointed or retained as Financial Secretary.)
**Statement 8 does not apply in Cuba, Guatemala, Panama, Canal Zone, Virgin Islands, Poland and Philippines.*

9. I have had the following training or experience in accounting or bookkeeping:

10. I have had these other experiences which might also help as Financial Secretary:

11. If appointed Financial Secretary, I agree without reservation to fulfill all duties of that office in accordance with the laws of the Order.

12. I understand that if appointed Financial Secretary such appointment shall be for a period of three years with my performance in office subject to review before reappointment shall be made.

Applicant's Signature _____ Date _____

IMPORTANT: Have you entered your Council Number in first line above?
Delay in return of this completed form will delay appointment.